



Fittleworth Parish Council

Members of the Parish Council

All members of the Council are summoned to a meeting of

Fittleworth Parish Council

The meeting will be held at

The Sports Pavilion, Fittleworth

on

Monday 17th February 2025 at 7pm

Members of the Public - Members of the public are very welcome to attend and will be given the opportunity to speak at item 6 on the agenda. There will also be reports from District and County Councillors.

Rachel Gorvin, Parish Clerk, On behalf of Fittleworth Parish Council 11th February 2025

AGENDA

1. **Apologies for absence** – to receive and approve apologies for absence.
2. **Minutes of the last meeting** – to consider for approval the minutes of the meeting held on 20th January 2025.
3. **Crime** – to receive a report from NPT meeting.
4. **County Councillor reports** – to receive a report and update on County matters.
5. **District Councillor reports** – to receive a report and update on District matters.
6. **Public questions** – to receive questions and comments from members of the public.
7. **Declarations by Council Members of personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.
8. **Policy document reviews** – to discuss and agree adoption of reviewed policies.
 - a) Financial Regulations
 - b) Hesworth Common Management Committee Terms of reference
 - c) Birch Walks Wood Working Group Terms of reference
 - d) Standing Orders
 - e) Grievance Policy
 - f) Data protection Policy
 - g) Complaints procedure
 - h) Disciplinary Policy
 - i) Equality Policy
 - J) Financial Pensions Discretion Policy
 - k) Footpath Charter
 - l) Freedom of Information Procedure
 - m) Media and Communications Policy
 - n) Members Allowance Policy
 - o) Model Councillor Code of Conduct
 - p) Risk Management Policy and Risk Assessment
 - q) Sickness and absence policy
9. **Clerk's report** – to receive and review a report from the Clerk and to discuss any recommendations.
10. **Finance**
 - a) **Hesworth Common Management Committee** – quotes.

- b) **Payments** – to receive details and agree payment of outstanding invoices.
- c) **Financial Reports** – for review and noting

11. Planning -

- a) Planning Committee Agenda – to receive the minutes of the planning committee meeting held on 7th January 2025 and draft minutes 6th February 2025.
- b) Planning Committee Recommendations – to receive, discuss and agree any recommendations from the planning committee.
- c) Highways and Traffic Projects updates - **CHS scheme Crossing points. Lower Street Pavement Parking.**

12. Working Groups – to receive updates (if applicable) from the following;

- a) Community Hub Working Group
- b) Communications Working Group
- c) The Swan Working Group
- d) Maintenance Working Group
- e) Speedwatch Co-ordinator
- f) Hesworth Common Management Committee
- g) Birchwalks Wood Management Working Group
- h) Tree Warden
- i) Footpaths
- j) Village Hall and other Outside Bodies
- k) Flood Resilience Working Group

13. Rifle Club – tree overhanging roof of range.

14. Lower Street Flooding – letter from Watermill resident and longer-term strategy.

15. Rother Valley Active Travel route – update from meeting 11th Feb.

16. The Clubhouse – repairs and lease progress.

17. Sports Pavilion – to receive an update.

18. Correspondence – to review, comment and where necessary take action on letters, emails and reports written or received by the Parish Council since the last meeting.

19. Chair’s Announcements – to receive any announcements from the Chair.

20. Matter Raised by Councillors – to receive any items of note or for submission as future agenda items.

21. Date of next meetings – to agree date and location for the next meeting.