

## Parish Clerk Report – 20<sup>th</sup> May 2024

### Update from Solicitor on Shop extension Licence.

The Licence for Alterations and Deed of Variation has now been completed. An application has been prepared and submitted to the Land Registry to register the document, so that it is noted against both the freehold title and the title to the shop's lease. I expect that the Registry will take some time to consider this, and I would not expect to hear from them for at least a few months, possibly much longer, depending on how the Registry decides to deal with it. I would suggest that I retain the originals for now until the application is completed.

### Installation of bollards – Millennium Arch and Recreation Ground

Grasstex due to install bollards in these locations on 16<sup>th</sup>/17<sup>th</sup> May subject to materials being delivered in time.

### Allotment for Burying Ground Investment Dividend

Income for 2023/24 was £65.37 which is paid to St Mary's PCC for graveyard maintenance.

### Cyber Protect Officer Presentation

The Cyber protect officer has offered to deliver a short presentation on Cyber resilience. Free service. Do Council want me to progress this offer?

### Bowling Club Utilities

The Bowling Club have asked if they can get the water and electricity disconnected because they are paying standing charges for them.

### CDC – Revised protocol for Unauthorised Encampments

Councillors need to review the documents circulated and decide who to appoint as the Councillor responsible as single point of contact for Parish.

### Community Hub Working Group and Community Ownership Fund

At the Community Hub meeting on 30<sup>th</sup> April, we heard from Clare de Bathe that the Community Ownership Fund deadline for applications has been moved from March 2025, to mid-May this year. This fund is potentially a source of £250,000 funding for the Community Hub project. With this in mind, the Community Hub Working Group wanted to instruct Clare to prepare an application for the fund on their behalf. Even though we are not at the point where we have a deliverable project, the Community Ownership Fund may not exist in future, so it was felt we should be making an application now in the hope that we have made sufficient progress to qualify.

The cost for this is £790.00.

Under Financial Regulation 4.2, I have delegated powers to authorise this spend from the £10k CIL money that has been agreed by Full Council to be earmarked as seed funding for the Community Hub project, so I authorised Jane to instruct Clare in this matter.

Ian McTeer attended the meeting on 30<sup>th</sup> April 2024, representing High Trees residents. A document presented by Ian at this meeting has been circulated to Cllrs for information. The comments from High Trees Residents have been noted by working group and are being reviewed, however, until we receive feedback from the pre-application that has been submitted to SDNP, the plans will not be redrawn due to the architects costs.

#### Transport for the South East Survey

An email with details of the TfSE has been circulated to Cllrs.

#### CPRE Sussex – Survey

An email with details of the CPRE Sussex survey on sewage spills and development pressures has been circulated to Cllrs.

#### Request for Children's party on the Recreation Ground

A request has been received to hold a childrens party on the Recreation Ground on 15<sup>th</sup> June. Approx. 30 guests with a inflatable powered by a small generator. I have checked with the Sports Club and there are no fixtures on that day.

#### Serpent Trail Improvements

Cllrs Claxton and Scott had a preliminary meeting with WSCC Highways engineer about the project, to get a feel for what we might achieve with the CIL funding we have been allocated. The traffic group will meet in June to discuss the possibilities and plan how to move this forward.