



Fittleworth Parish Council

Members of the Hesworth Common Management Committee
are summoned to a meeting of
Hesworth Common Management Committee

The meeting will be held at
The Bradley Williams Room, Fittleworth Village Hall
on
Friday 26th April 2024 at 1000

Members of the Public - Members of the public are very welcome to attend and will be given the opportunity to speak at item 3 on the agenda.

Rachel Gorvin, Parish Clerk, On behalf of Fittleworth Parish Council. 22 April 2024

AGENDA

- 1 **Apologies for absence** – to receive and approve apologies for absence.
- 2 **Minutes of the last meeting** – to consider approval of the minutes of the meeting held on 11th March 2024
- 3 **Public questions** – to receive questions and comments from members of the public.
- 4 **Birchwalk Woods Management Working Group** – update from Chair, with discussion around collaborative work planned on both Hesworth Common and Birchwalk Woods.
- 5 **Declarations by Council Members of personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.
- 6 **Countryside Stewardship Agreement (CSA)**
 - (a) Update on CM being confirmed as Rural Payment Agency account holder
 - (b) CSA Terms & Conditions
 - Requirement to update CSA submission map to respect local geology
 - Update on Field Mapping App for reference purposes
 - (c) Framework contract template for contractors – update
- 7 **Proposed work for 2024**
 - (a) Management Plan for 2024
 - (b) Working party dates - SDNPA Rangers
 - (c) Working party dates - Fittleworth and Worthing Conservation volunteers
 - (d) Communications – WhatsApp, Village magazine, FPC website, social media
 - (e) Signage for Bird Nesting season
- 8 **Work undertaken since last meeting**

9 Budget Review

- (a) Financial report – budget vs actual vs forecast plus cashflow
- (b) CIL Draw Down by 31/10/24 (SDNPA) – 2023/24 budget
- (c) CIL drawn down of FPC CIL and Precept – 2024/5 budget
- (d) SDNPA annual grant
- (e) Other grant funding opportunities – SDNPA ReNature funding

10 Health and Safety

- Benches – repair and maintenance of Trig Point, Contour, Lower, Worthing & Barkworth
- Risk Assessment for Volunteer Days, Risk register, Contingency planning
- Signage
 - Car park signage for visitor reporting incidents
 - Car park signage for imminent contractor work

11 Communications

Feedback from Hesworth Common survey (12th April)

13 Date of next meetings – to agree date and location of proposed next meetings

- Friday 14th June at 10.00 (Bradley Williams Room, Fittleworth Village Hall)
- Proposed meeting dates TBC – 19/26 July, 13/20 September