



# Fittleworth Parish Council

## Members of the Parish Council

All members of the Council are summoned to a meeting of

## **Fittleworth Parish Council**

The meeting will be held at

**The Sports Pavilion, Fittleworth**

**on**

**Monday 20<sup>th</sup> November 2023 at 7pm**

Members of the Public - Members of the public are very welcome to attend and will be given the opportunity to speak at item 6 on the agenda. There will also be reports from District and County Councillors.

Rachel Gorvin, Parish Clerk, On behalf of Fittleworth Parish Council  
14th November 2023

## **AGENDA**

1. **Apologies for absence** – to receive and approve apologies for absence
2. **Minutes of the last meeting** – to consider for approval the minutes of the meeting held on 16th October 2023.
3. **Crime** – to receive a report from Sussex Police and Crime Panel
4. **County Councillor reports** – to receive a report and update on County matters.
5. **District Councillor reports** – to receive a report and update on District matters.
6. **Public questions** – to receive questions and comments from members of the public.
7. **Declarations by Council Members of personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.
8. **Clerk Report** – to receive and review a report from the Clerk and to discuss any recommendations
9. **Playground Inspections** – to discuss and agree routine inspections
10. **Alley Dick Ditch** – To discuss funding from the Maintenance EMR of £344.95
11. **Casual Vacancy** – to discuss recruiting to fill the vacancy.
12. **Sandy Lane** – Parking in Sandy Lane (Cllr MacKenzie)
13. **Budget Report** – to review the Budget Report Proposal and agree a budget for 2024-25. Report available on our website, [Fittleworth-pc.org.uk](http://Fittleworth-pc.org.uk)
14. **CIL Spending Priority Report** – to review the CIL Spending Priority Report and agree priorities for allocation of funds. Report available on our website, [Fittleworth-pc.org.uk](http://Fittleworth-pc.org.uk)
15. **Finance**
  - a) **To review the results of the External Auditor's Certificate and Notice of Conclusion.**
  - b) **Payments** – to receive details and agree payment of outstanding invoices.
  - c) **Increase in Clerk's hours** – To agree to fund increase in Clerk's hours by 2 hours a week from 1<sup>st</sup> January 2024, from the General Reserve (£794).

- 16. Additional Funding Stream – Cllr Scott Report**
- 17. Planning**
- a) Planning Committee Agenda – to receive the draft minutes of the planning committee meeting held on 2<sup>nd</sup> November 2023
  - b) Planning Committee Recommendations – to receive, discuss and agree any recommendations from the planning committee.
  - c) Limbourne Lane Drainage
- 18. Working Groups – to receive updates (if applicable) from the following**
- a) Community Hub Working Group
  - b) Communications Working Group
  - c) Save the Swan Working Group
  - d) Maintenance Working Group
  - e) Highways and Traffic Working Group
  - f) Hesworth Common Management Working Group
  
  - g) Birchwalks Wood
  - h) Tree Warden
  - i) Footpaths
  - j) Village Hall and other Outside Bodies
  - k) Flood Resilience Working Group
- 19. Sports Pavilion – to receive an update and discuss contribution to Boiler maintenance.**
- 20. Correspondence – to review, comment and where necessary take action on letters, emails and reports written or received by the Parish Council since the last meeting**
- 21. Chair’s Announcements – to receive any announcements from the Chair**
- 22. Matter Raised by Councillors – to receive any items of note or for submission as future agenda items.**
- 23. Date of next meetings – to agree date and location for the next meeting.**