



# Fittleworth Parish Council

Members of the Parish Council

All members of the Council are summoned to a meeting of

**Fittleworth Parish Council**

The meeting will be held at

**The Sports Pavilion, Fittleworth**

on

**Monday 20<sup>th</sup> February 2023 at 7pm**

Members of the Public - Members of the public are very welcome to attend and will be given the opportunity to speak at item 6 on the agenda. There will also be reports from District and County Councillors.

Rachel Gorvin, Parish Clerk, On behalf of Fittleworth Parish Council  
14<sup>th</sup> February 2023

## AGENDA

1. **Apologies for absence** – to receive and approve apologies for absence
2. **Minutes of the last meeting** – to consider for approval the minutes of the meeting held on 16<sup>th</sup> January 2023.
3. **Crime** – to note meeting reports from Cllr Brittain.
4. **County Councillor reports** – to receive a report and update on County matters.
5. **District Councillor reports** – to receive a report and update on District matters.
6. **Public questions** – to receive questions and comments from members of the public.
7. **Declarations by Council Members of personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.
8. **Clerk report** – to receive and review a report from the Clerk and to discuss any recommendations.
9. **Playground Repairs** – to discuss and agree a recommendation on Playground Repairs quote.
10. **Emails and Microsoft Office 365** – to discuss and agree recommendation to accept CloudyIT quote for 2023 licences and support.
11. **Repairs to Pavilion Roof** – to discuss and agree recommendation on roof repairs quote
12. **Dog walking/Training Group on Hesworth Common** – to discuss and agree whether permission to be granted.
13. **Parish Meeting** – to agree a date (Monday 22<sup>nd</sup> May)
14. **SID post and socket funding** – to discuss and agree recommendation that the shortfall £458.99 due to increased cost is funded from General Reserves
15. **Policy document reviews** – to discuss and agree adoption of reviewed policies.
  - a) **Financial Regulations**
  - b) **Standing Orders**
  - c) **Grievance Policy**
  - d) **Data protection Policy**

- e) **Complaints procedure**
- f) **Disciplinary Policy**
- g) **Equality Policy**
- h) **Financial Pensions Discretion Policy**
- i) **Footpath Charter**
- J) **Freedom of Information Procedure**
- k) **Media and Communications Policy**
- l) **Members Allowance Policy**
- m) **Model Councillor Code of Conduct**
- n) **Risk Management Policy**
- o) **Sickness and absence policy**

**16. Finance**

- a) **Financial Reports** – to review and note February reports.
- b) **Payments** – to receive details and agree payment of outstanding invoices.

**17. Planning**

- a) Planning Committee Agenda – to receive the draft minutes of the planning committee meeting held on 26<sup>th</sup> January and 16<sup>th</sup> February 2023
- b) Planning Committee Recommendations – to receive, discuss and agree any recommendations from the planning committee.

**18. Action List** – to note updates received.

**19. Working Groups** – to receive updates (if applicable) from the following

- a) Community Hub Working Group
- b) Communications Working Group
- c) Save the Swan Working Group
- d) Maintenance Working Group
- e) Highways and Traffic Working Group
- f) Hesworth Common Management Committee
  
- g) Birchwalks Wood
- h) Footpaths
- i) Village Hall and other Outside Bodies
- j) Flood Resilience Working Group

**20. Sports Pavilion** – to receive an update.

**21. Correspondence** – to review, comment and where necessary take action on letters, emails and reports written or received by the Parish Council since the last meeting

**22. Chair's Announcements** – to receive any announcements from the Chair

**23. Matter Raised by Councillors** – to receive any items of note or for submission as future agenda items.

**24. Date of next meetings** – to agree date and location for the next meeting.