



# Fittleworth Parish Council

## PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on  
17<sup>th</sup> October 2022 at 7.00pm in Sports Pavilion.

**Present:** Parish Councillors: Jane Claxton (Chair), Mike Allin, David Brittain, Tony Broughton, Lee Scott and Chris Welfare.

**In attendance:** County Councillor: Janet Duncton.

Also Present: Rachel Gorvin (Clerk).

**Members of public:** 4

The Chair reminded members of the public of the requirement that they limit their participation to the Public Adjournment section of the meeting.

<b>22-167</b>	<b>Apologies for absence</b> Apologies for absence were received and accepted from Cllrs Robin Dunstan, Sally Tanner, Wade Houlden and District Cllr Alan Sutton.
<b>22-168</b>	<b>Minutes of the last meeting</b> The minutes of the meeting held on 26 <sup>th</sup> September 2022 were agreed as a true record and were signed by the Chair. Proposed: Cllr Broughton, seconded Cllr Brittain and agreed by the meeting.
<b>22-169</b>	<b>Crime</b> – Currently no dedicated PCSO for Fittleworth and no crime report received
<b>22-170</b>	<b>County Councillor reports</b> – Cllr Duncton circulated a <a href="#">report</a> prior to the meeting. Cllr Duncton has supplied the name of the Ranger covering Fittleworth, Craig Daters. New speed policy has gone to Cabinet member now. Cllr Duncton will let us know the outcome – if approved the Parish may still have to apply for a TRO but if the policy supports 30mph it will make it easier for us. Foul and Surface water drains – do WSCC have a plan that we can have? Cllr Duncton to ask at County or if not she will ask at CDC? WSCC – blocked drain – reported to Love West Sussex but response was it had a jammed grill – Clerk to forward to Cllr Duncton as presumably WSCC Highways are responsible for the grills.
<b>22-171</b>	<b>District Councillor reports</b> – Cllr Sutton sent apologies, but Cllr Duncton will take back any comments from PC – none raised.
<b>22-172</b>	<b>Public questions</b> 4 members of the public were present to ask about the PC response to Planning Application SDNP/22/O3837/FUL, Land North of Waltham Park Road Coldwaltham West Sussex, change of use to campsite.  The Planning Committees draft response circulated at meeting. Residents were welcomed at the meeting to put forward their opinions before response was finalised and submitted. Tripp Hill resident – safety and security aspect of properties backing onto the campsite. This concern can be raised in our response. Impact on wildlife. There is an existing temporary campsite at Lords Piece – it's a more suitable location, why isn't the application for that site? Road safety – difficult turn on a blind corner, public footpath there.

	<p>People already access the residents' gardens Resident Sandy Lane – directly opposite site – same issues as last time. GPS already sends people up Sandy Lane and they must turn as no through road, damaging the driveway and lane. Noise and lights, dark skies. Resident Tripp Hill– have only just realised that the site has changed, not obvious from the application. Why has this site been chosen? Good agricultural land – can we find out what category? Conflict between existing use for tree felling - they have notices about how dangerous it is with timber clearing vehicles and stacks of wood, and now proposing to introduce people to the area. A lot of deer there that might be displaced. Resident Tripp Hill – if it's agreed, could they ask for any conditions? Cllr Scott responded that the Planning authority can impose conditions such as no noise after a specified time and could restrict hours and days of operation, so could say only summer months. However, this then needs to be monitored. Risk of wildfire</p> <p>FPC will publish their response on website and Nextdoor, so that residents can see what objections have been lodged.</p> <p>Resident of Lower Street – questions about the felling of a Walnut Tree in Walnut Tree Yard– replacement tree not planted. Clerk to refer to Planning Compliance.</p>																														
<b>22-173</b>	<b>Declarations by Council Members of personal or prejudicial interest</b> – Cllr Scott is a member of SSC																														
<b>22-174</b>	<p><b>Parish</b> Clerk Report – The Clerk circulated a <a href="#">report</a> prior to the meeting. The resolution to fund the shortfall in Grants and donations for the Millennium Arch Jubilee Project of £720 was proposed by Cllr Scott and seconded by Cllr Welfare and agreed by the meeting. For future tree surveys, Cllr Allin will ask the surveyor to remove ivy if necessary to assess branches that overhang properties. The centenary Garden bench is beyond repair, Cllrs Allin and Broughton will remove but will keep the engraved commemoration and refix it on the other bench. They have cleaned the other bench and will fill the gaps in the pavers around the sign. Cllr Scott has been in touch with SDNPA about the latest round of CIL bids. A question was raised about insurance for sites in Fittleworth not owned or excluded from policy – FPC has £10million public liability insurance and no specific sites excluded.</p>																														
<b>22-175</b>	<b>Sandrock Damage Claim</b> - The resolution to agree to pay compensation to the resident of Sandrock of £395 for damage to fencing from a fallen tree on FPC land was proposed by Cllr Allin and seconded by Cllr Broughton.																														
<b>22-176</b>	<p><b>Finance</b></p> <p>a) <b>Online Banking</b> – The Clerk to arrange a meeting with Cllr Scott/Welfare to try and resolve the issues with the online forms.</p> <p>b) <b>Payments</b> – The list of payments totaling £17140.51 was agreed in accordance with Financial Regulations.</p> <table border="1" data-bbox="245 1630 1038 2096"> <thead> <tr> <th>Inv Date</th> <th>Inv No</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>05/10/2022</td> <td>1264</td> <td>PTC Sussex</td> <td>Replace Pavers</td> <td>867.00</td> </tr> <tr> <td>17/10/2022</td> <td></td> <td>Clerks Expenses</td> <td>Printer paper and ink, postage</td> <td>53.97</td> </tr> <tr> <td>11/10/2022</td> <td></td> <td>PTC Sussex</td> <td>Remove wastage</td> <td>60.00</td> </tr> <tr> <td>27/09/2022</td> <td></td> <td>WSCC</td> <td>Salary Sept 22</td> <td>1,021.33</td> </tr> <tr> <td>11/10/2022</td> <td></td> <td>WSCC</td> <td>Payroll Admin Q1/Q2</td> <td>48.96</td> </tr> </tbody> </table>	Inv Date	Inv No	Payee	Description	Amount	05/10/2022	1264	PTC Sussex	Replace Pavers	867.00	17/10/2022		Clerks Expenses	Printer paper and ink, postage	53.97	11/10/2022		PTC Sussex	Remove wastage	60.00	27/09/2022		WSCC	Salary Sept 22	1,021.33	11/10/2022		WSCC	Payroll Admin Q1/Q2	48.96
Inv Date	Inv No	Payee	Description	Amount																											
05/10/2022	1264	PTC Sussex	Replace Pavers	867.00																											
17/10/2022		Clerks Expenses	Printer paper and ink, postage	53.97																											
11/10/2022		PTC Sussex	Remove wastage	60.00																											
27/09/2022		WSCC	Salary Sept 22	1,021.33																											
11/10/2022		WSCC	Payroll Admin Q1/Q2	48.96																											

30/09/20 22		Grasstex	Grass cutting Sept	309.05
01/10/20 22		CloudyIT	Monthly Fee Oct	70.20
26/08/20 22		Oakmasters	Invoice 388 Arch Restoration	9,480.00
17/10/20 22		Hesworth	Transfer funds to Hesworth Account	3,400.00
05/10/20 22		Arboricultural Excellence	Fell Sandrock oak and tree over highway	1,830.00
			Total Approved for payment 17/10/2022	<b>17,140.51</b>

- c) **Financial Reports** – The Clerk apologised but due to Budget preparation the September accounts are not completed.
- d) **Budget Report** – The Clerk had produced a draft budget and Cllrs discussed what items of income and expenditure should be included in the final budget proposal. The Clerk will revise the draft budget to reflect the above and bring it to the November meeting for resolution.

**22-177**

**Planning**

a) Planning Committee Minutes

The minutes for the planning committee held on 22<sup>nd</sup> Sept were received and noted. 13<sup>th</sup> October 2022 have been circulated today.

b) Planning Committee Recommendations

Cllr Scott circulated a draft response to SDNP/22/03837/FUL, Land North of Waltham Park Road Coldwaltham West Sussex, change of use to campsites.

FPC will be objecting to the application because of issues identified that need resolving before permission would be granted, Cllr Scott will add some of the concerns raised and ask if permission granted, we are consulted on conditions.

Tree application at Birch Court. Cllr Allin will send the Clerk comments for submitting, although the tree is outside the conservation area 4m reduction is a lot.

3 chimneys – replacement oak tree has been planted.

Limbourne Lane – design conditions not yet been signed off – Cllr Allin will speak to the developer and the Clerk will ask the Planning Officer if they have been agreed by SDNPA.

**22-178**

**Action List**

The updated action list was circulated prior to the meeting and outstanding items were reviewed.

**22-179**

**Working Groups**

- a) **Community Hub Working Group** – The Sports and Social Club, Parish Council and Village Hall Trustees have agreed to share the cost of redevelopment plans to be drawn up by Richard Atkinson, Architect.

**b) Communications Working Group**

	<p><b>c) Save The Swan Working Group</b> A Pop-up restaurant now open, called Cygnets. Pre-app going in for works that they want to do internally, manager will share these with PC. Owners have agreed to contribute funding for WSP plan for public realm and car parking in front of the Swan, that are more likely to be accepted by WSCC Highways of £5000. Meeting 25<sup>th</sup> October 10am</p> <p><b>d) Maintenance Working Group</b></p> <p><b>e) Highways &amp; Traffic Working Group</b> –6 sites agreed for SID locations but now need to find funding for new posts and sockets. The quote from Wilbar is higher than previously because the specification of the posts has changed and an additional site added, so need to find funding. A design for village gates has been agreed with SDNPA and a quote is being obtained, then funding will need to be found.</p> <p><b>f) Hesworth Common Management Committee</b> – Cllr Allin has been speaking to Nigel Hiscoke of Natural England about the stewardship money and there won't be any payment next year, we will need to reapply for funding. Cllr Allin to have a meeting with him to decide on way forward.</p> <p><b>g) Birchwood Walks</b></p> <p><b>h) Footpaths</b></p> <p><b>i) Village Hall &amp; Outside Bodies</b> – Cllr Broughton reported Fittleworth and District Association will be folding as no new chair came forward.</p> <p><b>j) Flood Resilience Working Group -</b></p>
<b>22-180</b>	<b>Sports Pavilion</b> – fire quote received, to be cross checked with fire safety report and then can authorise installation.
<b>22-181</b>	<b>Correspondence</b> – nothing specific to discuss. The Clerk uploads WSCC and CDC press releases to the website and Nextdoor where relevant to Fittleworth.
<b>22-182</b>	<b>Chair's Announcements</b> None
<b>22-183</b>	<b>Matters Raised by Councillors</b>
<b>22-184</b>	<b>Date of next meetings:</b> Monday 21 <sup>st</sup> November 2022

There being no other business the meeting concluded at 21:20

Signed:

Date:

