



Fittleworth Parish Council

PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on
18th July 2022 at 7.00pm in Sports Pavilion.

Present: Parish Councillors: Jane Claxton (Chair), Mike Allin, David Brittain, Tony Broughton, Robin Dunstan, Lee Scott and Sally Tanner

In attendance: District Councillor Alan Sutton

Also Present: Rachel Gorvin (Clerk)

Members of public: 0

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| 22-131 | Apologies for absence Apologies for absence were received and accepted from Chris Welfare, Wade Houlden, Cllr J Duncton. |
| 22-132 | Minutes of the last meeting The minutes of the meeting held on 20 th June 2022 were agreed as a true record and were signed by the Chair. Proposed: Cllr Dunston and seconded Cllr Broughton and agreed. |
| 22-133 | Crime – no report received as PCSO Billingham has moved to a new role. Clerk to contact Sussex Police to see if a replacement is in post yet. |
| 22-134 | County Councillor reports – A report from Cllr Janet Duncton was circulated prior to the meeting. |
| 22-135 | District Councillor reports – Cllr Alan Sutton gave a verbal report to the meeting. Things are relatively quiet at the moment. I would like to draw attention to the 'Supporting you' campaign, leaflets to be displayed in The Shop – gives advice on who to contact to get help. www.chichester.gov.uk/helpwithfinances . CDC are looking at using reception space at Chichester as a one stop drop in for signposting residents to support networks. Support is available from business development team for small enterprises. The Culture Spark events still ongoing. There are now only 3 rough sleepers in Chichester, the new temporary accommodation is being well used so B&B not being used as much but they need to get people through temp housing more quickly into permanent homes. Agreement for Planning services has been made with SDNPA, until 30 th September 2024. Cllr Sutton will check that near neighbours are being notified. Cllr Sutton is now on Sussex healthcare trust board – integrated across Sussex. |
| 22-136 | Public questions A question was raised about low flying balloons – who licenses them. Comes under CAA as controlling body and should have registrations numbers on them. Limits on how close to a property they can go to 500 feet and they have to log their flights. Concerns have been raised to the Parish Council about low flying balloons over Fittleworth so it suggested the Clerk contact the local operators. |
| 22-137 | Declarations by Council Members of personal or prejudicial interest The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011). |

| 22-138 | Openreach application – The Clerk updated the meeting on the Openreach application to install a post on FPC land at St Mary’s Drive – noted and awaiting decision from resident. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 22-139 | Parish Clerk Report - a report was circulated prior to the meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22-140 | Alan Thornhill Sculpture – once sites have been identified the Parish will be consulted on the locations. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22-141 | <p>Finance</p> <p>a) Grants and Donations Policy the draft policy was discussed and some changes to be made before agreed</p> <p>b) Accounts – the ytd report was noted</p> <p>c) On-Line Banking – an application has been submitted and awaiting feedback from Nat West</p> <p>d) Payments</p> <p>The list of payments totalling £3290.53 was agreed in accordance with Financial Regulations.</p> <table border="1" data-bbox="263 772 1428 1377"> <thead> <tr> <th>Inv Date</th> <th>Inv No</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>23/06/2022</td> <td></td> <td>R Gorvin</td> <td>Clerk expenses Stamps</td> <td>19.56</td> </tr> <tr> <td>13/07/2022</td> <td>2203</td> <td>Hamilton Construction Services</td> <td>Tarmac removal Swan Triangle</td> <td>1,170.00</td> </tr> <tr> <td>23/06/2022</td> <td>D132</td> <td>Able Heating</td> <td>Gas safety check pavilion</td> <td>168.00</td> </tr> <tr> <td>01/07/2022</td> <td>1757</td> <td>CloudyIT</td> <td>Monthly Fee July</td> <td>70.20</td> </tr> <tr> <td>29/06/2022</td> <td>8001620977</td> <td>WSCC</td> <td>Salaries June 2022</td> <td>1,021.33</td> </tr> <tr> <td>27/06/2022</td> <td>327</td> <td>Grasstex</td> <td>Grass cutting June x 2</td> <td>331.44</td> </tr> <tr> <td>26/06/2022</td> <td>2530</td> <td>NetWise</td> <td>Website package</td> <td>480.00</td> </tr> <tr> <td>18/07/2022</td> <td>29964</td> <td>Rialtus</td> <td>Reinstall RBS</td> <td>30.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Total Approved for payment 18/07/2022</td> <td>3,290.53</td> </tr> </tbody> </table> | Inv Date | Inv No | Payee | Description | Amount | 23/06/2022 | | R Gorvin | Clerk expenses Stamps | 19.56 | 13/07/2022 | 2203 | Hamilton Construction Services | Tarmac removal Swan Triangle | 1,170.00 | 23/06/2022 | D132 | Able Heating | Gas safety check pavilion | 168.00 | 01/07/2022 | 1757 | CloudyIT | Monthly Fee July | 70.20 | 29/06/2022 | 8001620977 | WSCC | Salaries June 2022 | 1,021.33 | 27/06/2022 | 327 | Grasstex | Grass cutting June x 2 | 331.44 | 26/06/2022 | 2530 | NetWise | Website package | 480.00 | 18/07/2022 | 29964 | Rialtus | Reinstall RBS | 30.00 | | | | Total Approved for payment 18/07/2022 | 3,290.53 |
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| 22-142 | <p>Planning</p> <p>a) Planning Committee Agenda – the draft minutes of the planning committee meeting held on 30th June 2022 were noted.</p> <p>b) Planning Committee Recommendations – all recommendations from the planning committee have been submitted by the Clerk.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22-143 | <p>Action List</p> <p>The updated action list was circulated prior to the meeting and outstanding items were noted.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22-144 | <p>Working Groups</p> <p>a) Community Hub Working Group – Cllr Claxton is arranging a meeting with an Architect to try and progress the project.</p> <p>b) Communications Working Group – awaiting feedback from Cllr Houlden on recruiting an additional member.</p> <p>c) Save The Swan Working Group – The ACV was withdrawn at the request of the purchasers; we will now resubmit so that it’s place should the pub be at risk in future. Cllr Claxton is in touch with Angus Davies who has agreed in theory to</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>contribute to the sign and arch restoration. They will be restoring the picture room. Members of the working group will be doing an inventory of the artworks.</p> <p>d) Maintenance Working Group - getting quote to repair pavers at pavilion. Outside tap dripping – Cllr Dunstan to investigate. Bus shelter work ongoing.</p> <p>e) Highways & Traffic Working Group – A comment has been made about the parking in School Lane at the junction with Lower Street, cars parked so near the junction it’s difficult to turn in from Lower Street. Working group to investigate the distances from the junction and report to 101 if contravening highways code. 3 of the 5 locations for the SID device have been refused by WSCC Highways, so further work required. Meeting to be arranged to investigate alternative sites. SDNPA traffic calming scheme – Cllr Claxton has heard from Alex Pringle and there may be a small pot of money for village gates. Charles Church is submitting the TRO for The Fleet. The Clerk will chase the £4000 Limbourne Lane CIL money.</p> <p>f) Hesworth Common Management Working Group - A report was circulated prior to the meeting.</p> <p>g) Birchwood Walks - Included in Hesworth report.</p> <p>h) Footpaths - Public Rights of Way inspections to be carried out next month. The Clerk will contact the Rights of Way Officer about Sandy Lane footpath and Serpent Trail to Churchwood.</p> <p>i) Village Hall & Outside Bodies – nothing reported</p> <p>j) Flood Resilience Working Group</p> |
| 22-145 | Sports Pavilion – S&SC breaking even. 2 doors faulty, Cllr Allin to contact Wizard windows. |
| 22-146 | Correspondence – Rights of way inspection – Clerk to email WSCC Officer Hedgehog R Us – Clerk to respond |
| 22-147 | Chair’s Announcements None |
| 22-148 | Matters Raised by Councillors for next meeting - none |
| 22-149 | Date of next meetings: 7pm on Friday 19 th September at Fittleworth Sports Pavilion |

There being no other business the meeting concluded at 20:39

Signed:

Date:

