



# Fittleworth Parish Council

## PARISH COUNCIL MEETING

Due to the Coronavirus Government guidelines the meeting will be held via Microsoft Teams video conference call  
Please contact the clerk by Saturday 16 January if you would like to attend

### Members of the Parish Council

All members of the Council are summoned to a meeting of **Fittleworth Parish Council** to be held on **Monday 18<sup>th</sup> January 2021 at 7.00pm to be held Via Microsoft Team.**

### Members of the Public

Members of the public are very welcome to attend and will be given the opportunity to speak at item 5 on the agenda. There will also be reports from District and County Councillor.

Louise Collis, Clerk to the Parish Council  
11<sup>th</sup> January 2021

**Prior to the meeting PCSO Neil Billingham, the current locum PCSO for the Petworth Area, will give a 5 minute update on current issues.**

### AGENDA

Agenda item		Allocated time
<b>1.</b>	Apologies for absence	<b>5 Mins</b>
<b>2.</b>	Minutes of the last meeting – approval of the minutes of the meeting held on 14 <sup>th</sup> December 2020 and any matters arising	<b>5 Mins</b>
<b>3.</b>	County Councillor reports – update on County matters (if available).	<b>5 mins</b>
<b>4.</b>	District Councillor reports – update on District matters (if available).	<b>5 mins</b>
<b>5.</b>	Public questions.	<b>10 mins</b>
<b>6.</b>	Declaration by Council Members of personal or prejudicial interest in any of the agenda items listed below.	<b>5 mins</b>
<b>7.</b>	Swan Pub Closure – Update following public meeting	<b>10 mins</b>
<b>8.</b>	SDNPA Traffic Calming Pilot Scheme	<b>10 mins</b>
<b>9.</b>	COVID 19 Update	<b>10 mins</b>
<b>10.</b>	Update on on-going matters not covered elsewhere a) Meetings attended & upcoming meetings b) Sports & Social Community hub update c) Freedom of Information Request update	<b>10 mins</b>
<b>11.</b>	Items for discussion a) Consultations b) Fittleworth Stores – Monthly Review of Agreement to use part of the Recreation for a Marque	<b>10 mins</b>

<b>12.</b>	<p>Planning</p> <ul style="list-style-type: none"> <li>a) Planning committee Report including New Planning applications &amp; Decisions</li> <li>b) Approval of The Planning Committee Minutes</li> <li>c) Other planning matters</li> </ul>	<b>5 mins</b>
<b>13.</b>	<p>Finance</p> <ul style="list-style-type: none"> <li>a) Review of Expenditure v budget, approval of the Accounts and bank reconciliation for the period 31 December 2020</li> <li>b) Payment of invoices – to receive details and agree payment</li> <li>c) 2021/22 Budget update</li> <li>d) Any other financial issues</li> </ul>	<b>10 mins</b>
<b>14.</b>	<p>Working Group Reports</p> <ul style="list-style-type: none"> <li>a) Coronavirus Working Group Report</li> <li>b) Engagement, Resilience &amp; Community Group Report <ul style="list-style-type: none"> <li>i) Rural Giasbit Broadband Voucher Scheme for Broadband</li> </ul> </li> <li>c) Communication working group - Website Accessibility legislation &amp; GDPR update Hesworth Common management Committee <ul style="list-style-type: none"> <li>i) Committee Report – including Health &amp; Safety update &amp; Tree work update</li> </ul> </li> <li>d) Birchwalks Wood Update</li> <li>e) Highways &amp; Traffic Working Group</li> <li>f) Footpaths</li> <li>g) Maintenance <ul style="list-style-type: none"> <li>i. Operation Watershed Grant application – Recreation Ground culvert and associated work</li> <li>ii. Grasstex – Recreation Ground ditch clearance &amp; Centenary Gardens damage</li> <li>iii. Playground</li> </ul> </li> <li>h) Village Hall &amp; Outside Bodies <ul style="list-style-type: none"> <li>i. Village Hall Committee report</li> </ul> </li> </ul>	<b>20 mins</b>
<b>15.</b>	<p>Correspondence – to read, comment and where necessary take action on letters, emails and reports written or received by the Parish Council since the last meeting.</p>	<b>5 mins</b>
<b>16.</b>	<p>Health &amp; Safety – an update on outstanding items and action to be taken.</p> <ul style="list-style-type: none"> <li>a) Receive the following reports in accordance with the reporting cycle and updates on work carried out</li> <li>b) Tree Work - Non Hesworth Common</li> <li>c) Bowls Club Pavilion</li> <li>d) Sports Pavilion</li> </ul>	<b>10 mins</b>
<b>17.</b>	<p>Action Points updates not covered elsewhere in the Agenda</p>	<b>10 mins</b>
<b>18.</b>	<p>Items for inclusion on the February Agenda. (No decisions can be made on matters raised under this item – for notification only.)</p>	
<b>19.</b>	<p>Date of next meeting: <b>Monday 15<sup>th</sup> February 2021 at 7.00pm</b></p>	<b>Total time</b> 2hrs 25 ins