



Fittleworth Parish Council

Members of the Parish Council

All members of the Council are summoned to a meeting of **Fittleworth Parish Council** to be held on **Monday 19th March 2018 at 7.00pm** in the Pavilion Building.

Members of the Public

Members of the public are very welcome to attend and will be given the opportunity to speak at item 4 on the agenda. There will also be reports from District and County Councillors, and the Police, as available.

Louise Collis, Clerk to the Parish Council
12th March 2018

AGENDA

Agenda item		Allocated time								
1.	Apologies for absence									
2.	Minutes of the last meeting – approval of the minutes of the meeting held on 19 th February 2018 and any matters arising.	5 Mins								
3.	District/County Councillor reports – update on District/County matters (if available).	10 mins								
4.	Public questions.	10 mins								
5.	Declaration by Council Members of personal or prejudicial interest in any of the agenda items listed below.	5 mins								
6.	Update on on-going matters not covered elsewhere a) Meetings attended b) Standing Order Review	20 mins								
7.	Items for discussion a) Consultations b) Village Shop & Playground update c) Arrangements for lease and contract signing d) New Playground & Youth Area Design e) Neighbourhood Plan update f) WSCC Ranger visit	5 mins 10 mins 10 mins 10 mins 5 mins 10 mins								
8.	Planning a) New Planning applications to discuss: <table border="1" data-bbox="240 1765 1331 1962"> <thead> <tr> <th>REFERENCE</th> <th>DETAILS</th> <th>RECV'D</th> <th>REPLY BY</th> </tr> </thead> <tbody> <tr> <td>SDNP/18/00106/LIS</td> <td>Three Chimneys, School Lane Fittleworth RH20 1JB Proposal: In-ground swimming pool.</td> <td>12/2/18</td> <td>7/3/18</td> </tr> </tbody> </table>	REFERENCE	DETAILS	RECV'D	REPLY BY	SDNP/18/00106/LIS	Three Chimneys, School Lane Fittleworth RH20 1JB Proposal: In-ground swimming pool.	12/2/18	7/3/18	10 mins
REFERENCE	DETAILS	RECV'D	REPLY BY							
SDNP/18/00106/LIS	Three Chimneys, School Lane Fittleworth RH20 1JB Proposal: In-ground swimming pool.	12/2/18	7/3/18							

	SDNP/18/00114/HOUS	Three Chimneys School Lane In-ground swimming pool.	12/2/18	7/3/18	
	SDNP/18/00149/FUL	Fitzleroi Farm Fitzleroi Lane Proposed new grain and secure fertilizer storage building	2/3/18	2/3/18	
	SDNP/18/00911/LDE	Little Bognor House, Little Bognor, Existing lawful development certificate for the use of outbuildings to the south of the main house as ancillary residential purposes.	1/3/18	28/3/18	
	SDNP/18/01279/LIS	Three Chimneys School Lane Fittleworth RH20 1JB Change of use of barn into habitable accommodation, new rooflights and flue, replace one side ground floor window and re tile roof.	12/3/18	9/4/18	
	b) Other planning matters i) Bognor Quarry update ii) Latimer House gates iii) Tree Management iv) Other Planning issues				2 mins 2mins 5mins 3 mins
9.	Correspondence – to read, comment and where necessary take action on letters, emails and reports written or received by the Parish Council since the last meeting. a) Velo South - 100 miles of closed roads - Disruption to the communities of West Sussex b) Fittleworth & District Association – Concerns about bus stop on the North side of the Fleet				10 mins
10.	Finance a) Payment of invoices – to receive details and agree payment b) Update by the Clerk on current income and expenditure c) Review Financial regulations to incorporate Online banking d) Appointment of Independent Examiner e) Quarterly Review and approval of the accounts and bank reconciliations Quarter ended 31 March 2017,30 June 2017, 30 September 2017, 31 December 2017 f) Any other financial issues				15 mins
11.	General Data Protection Regulations (GDPR) Committee report				10 mins
12.	Health & Safety – an update on outstanding items and action to be taken. Receive the following reports in accordance with the reporting cycle				5 mins

	Location	Next Report date	Location	Next Report date	
	Centenary Garden & Arch	October 2018	Recreation Ground & Bus Shelter	June 2018	
	Hesworth Common / Birchwalks Woods	May 2018	The Triangle	March Meeting	
	Pavilion	March Meeting	Village tree inspection	February Meeting if required	
	Playground & Gym Equip.	N/A			
13.	Working Group Reports a) Communications / Community / Youth b) Crime Prevention c) Hesworth Common / Birchwalks Wood d) Maintenance e) Highways & Footpaths i) Propose Parking Greatpin Croft ii) Sandy Lane Parking iii) Operation Watershed update iv) Riverhill Lane – Fallen Tree update v) Other Highways & Footpaths issues f) Village Hall & Outside Bodies				15 mins
14.	Items for inclusion on the April Agenda. (No decisions can be made on matters raised under this item – for notification only.)				
15.	Date of next meeting: Monday 23rd April 2018 at 7.00pm in the Pavilion Building.				