



# Fittleworth Parish Council

## Minutes of the Parish Council Meeting held on 12th December 2016 at 7.00pm in the Pavilion Building.

**Present:** Chris Welfare (CW) Chairman, Shelagh Morgan (SM), Mike Allin (MA), Alison Welterveden (AW), Mick Foote (MF), David Brittain (DB), Tony Broughton (TB).

**In Attendance:** Hannah Hails (Clerk), WSCC/CDC Cllr Janet Duncton (JD)

**Members of public:** Mr & Mrs Miller

### Action by

1. **Apologies for absence:** Robin Dunstan (RD)

2. **Minutes of the last meeting and matters arising**

Minutes of the previous meeting, held on 21st November 2016 were approved and signed by the chairman as being a correct record of events.

MA asked whether there was any progress on fitting bollards on Lower Street to stop parking on the pavement. AW advised that the tenants responsible had moved, so we hoped the problem had disappeared. She would keep an eye on the situation.

3. **Public Questions**

There were no public questions.

4. **County and District Councillor's Reports**

Budgets for both CDC and WSCC were being finalised for next year.

Work was continuing on the review of the Chichester Local Plan.

JD spoke about the LEADER grant scheme, part of the Rural Development Programme for England. This provides grants to help small businesses, agriculture and tourist enterprises. It is possible that the village shop project could apply for funds. Richard Chalk of WSCC could come to talk to us about the scheme if we wished.

Education budget still being investigated in the hope funding can be increased in the near future.

DB asked if there was a WSCC position on the separation of take-off routes at Gatwick. JD thought not.

DB asked if there was any news on the transfer of the Fire Service to the PCC. JD said a meeting involving Katie Bourne and the minister was taking place the next day (13<sup>th</sup> December).

## **5. Declaration by Council members of personal or prejudicial interest**

There were none.

## **6. Update on on-going matters not covered elsewhere**

### ***Meetings***

#### **10<sup>th</sup> November North East Forum**

CW attended. The main speakers were Linda Grange and Holly Nichol about housing. The outlook for affordable housing was pretty bleak. Community Land Trusts were put forward as a hopeful route forward.

#### **23<sup>rd</sup> November South Downs Town and Parish Workshops**

MA/SM/DB attended. SM reported that designated employment sites should be added to our neighbourhood plan. CW advised there was a deadline of 9<sup>th</sup> January for feedback on the Sites & Settlements consultation.

#### **31<sup>st</sup> January 2017 - Introduction to Social Media SSALC – Sackville House Lewes. 9.15 am – 12.30 pm**

AW added to the waiting list - places were filled very fast.

## **7. Items for discussion**

### **Neighbourhood Plan**

Meeting of the steering group on 9<sup>th</sup> December to review the current draft. A number of significant changes were discussed, including references to the school, the planned shop, and employment. These will be incorporated and a fresh draft submitted to SDNPA.

### **Village Shop**

Consultation day 14<sup>th</sup> October. Feedback had been taken from that day – it was generally supportive and constructive. The plan has been re-worked to meet as many of the concerns expressed as possible. The playground has been moved slightly so it is not as close to the windows of the village hall, the fence line has been moved and the horse chestnut tree will not now be felled. On track to make planning application early 2017. Lots of villagers have offered support in the form of help, advice and financial aid.

### **Standing Order Review**

DB & CW had met to discuss this; progress has been made but a more detailed report will be given at the January meeting.

**CW/DB**

### **Fittleworth Scout & Guide Lease**

The Scouts Association was meeting in the new year to discuss.

### **Election of Colin Datchler to Fittleworth sickness relief fund**

**CW**

CW confirmed no objections to this and would write to confirm with the vicar. AW had previously sent round some information on the purpose of this fund.

### **Co Option of new councillor**

CW & SM met with a prospective councillor on 29<sup>th</sup> November and agreed he would be a very good choice. It was expected that he would appear at the 16<sup>th</sup> January meeting.

### **Finalising the Budget and agreeing the precept.**

A final version of the budget had been circulated to all councillors with the amendments discussed at the previous meeting. After discussion, the budget was approved and a precept of £18,500 confirmed.

## **8. Planning – Status of recent applications**

<b>Reference</b>	<b>Address</b>	<b>Date Received</b>	<b>Comments Received</b>
<b>SDNP/16/048 34</b>	<b>Broad Halfpenny  Demolition of existing building and replacement with new</b>	<b>14/11/16</b>	<b>No Objective with some concerns</b>
SDNP/16/03444 1/HOUS	Little Cottage, Coates  Log Store	19/11/16	Oversized  No Objections
SDNP/16/06066 /HOUS	The Old School School Lane	12/12/16	OBJECT  The tweaking of the original proposals cannot detract from what is overdevelopmen t of a small character building with very limited parking facilities. When converted from the old school building, nos. 3 & 5 were designed to

			house a small number of occupants, not larger family units. This particular unit has restricted on street parking with no garage which will cause problems with the neighbours

Applications recently received/Additional Comments:

Mr & Mrs Miller were present to discuss their planning application for Broad Halfpenny and answered concerns by MA about the location of the house.

## 9. Correspondence

The Clerk had previously circulated a list of correspondence, there were no issues arising from this.

## 10. Finance

- The following invoices/expenses were approved for payment in November:

02.11.16	McVeigh Parker	Rec Gates	584.57
21.11.16	Grasstex	Grass Cutting	569.82
21.11.16	Paul Duffell	Litter Picking	60.00
21.11.16	Kerrytype	Printing	42.64
21.11.16	WSCC	Clerks Wages	556.68
21.11.16	Mike Allin	Councillor Expenses	16.90

	<b>TOTAL INVOICES</b>		<b>£1830.61</b>
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- Update on Income and expenditure

*Account Balances as @6<sup>th</sup> December 2016*

Current	£22,816.16
Reserve	£17,749.85
Birchwalks Wood	£ 5,421.47
Hesworth Common	£ 6,193.79
Youth	£ 1,000.00

**NB** The current account balance is artificially inflated by a donation for the village shop start-up costs, which will be passed on when an appropriate bank account has been set up.

- Any other financial issues

## 11. Health and Safety

DB mentioned that since Frank Boait's resignation the inspection list was in great need of review and re circulation. CW said he would revise the list before the meeting and circulate it.

**Clerk/CW**

## 12. Working Group Reports

### Communications/Community

Nothing to report

### Crime Prevention

Nothing to report

### Hesworth Common/Birchwalks Wood

Successful working day on 30<sup>th</sup> October; 10 volunteers, mostly from Worthing. Most of the management committee had met on 5<sup>th</sup> December. MA would like to put a seat with a plaque in area B. The next management meeting would be on 3<sup>rd</sup> April 2017, with the next working day on 30<sup>th</sup> April.

### Maintenance

Recreation ground gates had been replaced and everyone was pleased with the outcome.

Bowls club toilet roof; MA felt that the first quote was too expensive so he would get another quote.

**MA**

MA replaced hopper at rear of Village Hall as well as replacement fittings for downpipe. MA had also weatherproofed the noticeboard (an annual task).

### Highways and Footpaths

Date for works in School Lane still to be confirmed but we hoped it would be in January.

### The Village Hall

Nothing to report

## **13. Items for inclusion on the January agenda.**

- Co-option of one more Councillor
- Neighbourhood Plan
- Village Shop
- Standing Order Review
- Strategic Plan
- Fittleworth Scout Lease
- Sports club Lease Review

## **14. Date of next meeting**

Monday 16<sup>th</sup> January 2017 at 7.00pm in the Pavilion Building.

The Chairman thanked everyone for attending and the meeting was closed at 8.57pm